

CASA Tracking Form

Month and Year	
CASA Advocate's Name <i>(First & Last)</i>	
Advocate Supervisor's Name	
Child's Name <i>(First Name & Last Name Initial)</i>	
How many hours did you spend with your CASA child/ren this month?	
How many hours did you spend on this child/ren's education this month? <i>(speaking with teacher/supervisor/foster parent, parent, etc. about education; school related meetings, etc.)</i>	
How many <u>additional</u> hours did you spend on your case this month? <i>(driving anywhere case related, phone calls, meetings, note/report writing, research, talking to social worker, foster parent, supervisor, etc.) [case hours]</i>	
What continuing education did you do this month? <i>(Name, date, and hours of training or presentation; Name of book/article and # pages)</i>	
How many miles did you drive for CASA activities this month? <i>(to/from visits, to/from trainings, to/from meetings, etc.)</i>	
Did you have phone or email contact with your Advocate Supervisor this month?	
Did you have a face-to-face meeting with your Advocate Supervisor this month? <i>(Yes or No)</i>	
Other volunteering for CASA this month? <i>(Please list activities & # of hours)</i>	
What Other volunteering did you do this month besides CASA? <i>(Please list out activities & # of hours)</i>	

CASA Advocate's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

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